



HAIRSTYLIST FOUNDATION PRACTICUM

ITA Customer Service
800 - 8100 Granville Ave
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Toll Free: 1-866-660-6011

PLEASE SUBMIT THE COMPLETED FORM WITH CLASS MARKS (IF APPLICABLE) TO EXAMREQUEST@ITABC.CA

A. Apprentice Information

Please print clearly, sign, scan and send in with class marks.

ITA Individual ID #:	Training Provider:	
*Legal First Name:	Legal Middle Name (s):	*Legal Last Name:
*Date of Birth (MM/DD/YYYY):	Email Address:	

B. Instructor/Sponsor Information

If this form is being submitted after course completion, it must be signed off by your registered sponsor.

*Name of Instructor/Sponsor:		
*Name of Organization:	Organization ID:	
Organizational Address (Suite and Street Number and Name):		
City:	Province:	Postal Code:
Work Number: ()	*Work E-Mail Address:	

C. Instructor/Sponsor Declaration of Job Task Performance

The following section lists the job tasks to be performed by students during the 300 hour practicum as part of the completion requirement of the Hairstylist Foundation program. As stated in the [Program Profile](#), the practicum is to be conducted in a supervised and simulated workplace environment. Descriptions of each task can be found in the [Program Outline](#).

Job Tasks – Practical Competencies for Foundation	
<ul style="list-style-type: none"> Sanitize tools and equipment Disinfect tools and equipment Maintain a safe and hygienic environment Use and maintain single-use tools and accessories Use and maintain cutting tools Use and maintain styling tools Use and maintain colouring tools Use and maintain perm/relaxing tools Use and maintain client capes Use and maintain sanitizing and disinfecting equipment Prepare for client service Communicate effectively with clients and co-workers Consult with clients 	<ul style="list-style-type: none"> Analyze facial shape Analyze hair and scalp Shampoo and condition hair and scalp Perform scalp massage Cut hair using tools Prepare and style hair Finish hair Chemically wave and perm hair Prepare for colouring hair Colour hair Bleach hair Perform salon operations Complete financial transactions



HAIRSTYLIST FOUNDATION PRACTICUM

ITA Customer Service
800 - 8100 Granville Ave
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Toll Free: 1-866-660-6011

D. Instructor/Sponsor Declaration

Yes No *I confirm that this student has competently performed the job tasks listed above under supervision.*

Yes No *I confirm that the student has completed the required 300 hours as part of the practicum.
(These hours are included as part of the 1290 WBT granted upon completion of the Foundation technical training and registration as an apprentice with ITA and cannot be re-submitted towards your apprenticeship hours.)*

If no to either of the above, please state the reason why in the space provided below.

Comments

E. Instructor/Sponsor Signature

I certify that the information I provided above (as the current or former instructor of this student), is accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Start Date:	End Date:
-------------	-----------

*Signature:	*Date (MMDDYYYY):
-------------	-------------------